

Plan Pac - Applications for a Planning Permit for Waiver of Car Parking

For all planning applications the following **MUST** be provided:

- An Application form completed and signed
- A full current copy of Title for the land showing the plan of subdivision
- The prescribed application fee
- Full copy of instrument and transfer if a registered restrictive covenant applies to the land

In addition to the information required above for all planning applications, the following should be provided:

- A written statement for assessment against the requirements of Clause 52.06 (Car Parking) of the relevant Planning Scheme including:
 - full details of the current use and proposed use including days and hours of operation, staff numbers etc.
 - the proposed days and hours for trading
 - the numbers of tables and chairs within the premises and the number of patrons (if appropriate)
 - any car parking deficiency or surplus (credit) associated with the existing use
 - any special rate charge of cash in lieu payment
 - any relevant parking precinct plan
 - the availability of car parking in the locality
 - any shared use of car spaces by multiple uses
 - an empirical assessment of car parking demand (if appropriate)
 - the reason why they are applying for a waiver
 - available public transport options and accessibility
- 3 copies of plans and elevations at a preferred scale of 1:100 or 1:200 showing:
 - site layout and existing car parking spaces and dimensions